

**Bar Council of Maharashtra & Goa,  
2<sup>nd</sup> Floor, High Court Extension,  
Fort, Mumbai 400032**

**PRE-QUALIFICATION OF CONTRACTORS- for the work of 'Advocate  
Academy' at Plot no. X-39, MIDC Taloja, Dist. Thane**

**1. PROGRAMME OF WORKS**

Applicants who have been pre-qualified will be informed in writing. The programme of work envisaged for the contract is as follows:

<b>Call for Tenders</b>	<b>Award of Contract</b>	<b>Period of Completion</b>
About four weeks after pre-qualification	About four weeks after receipt of tender	11 (eleven) months including rainy season

**2 SALIENT INFORMATION**

**a) Employer :** Chairman, Bar Council of Maharashtra & Goa,  
**2<sup>nd</sup> Floor, High Court Extension,  
Fort, Mumbai 400032**

**b) Architects :** M/s Mitimitra Consultants Pvt. Ltd.  
First Floor, Arthabodh, 968-21/22,  
Bhamburda, Senapati Bapat Road  
Pune - 411 016

2.2 Earnest Money Deposit, Initial Security Deposit, Retention Money etc. shall be as detailed hereinafter.

Earnest Money Deposit : 1% of the estimated cost of works put to tender

Initial Security Deposit : 4% of contract value excluding EMD

Retention Money : 5% of the Bill value from each running bill.

Total Security Deposit : Initial Security Deposit plus Retention Money limited to 10% of the contract value

2.3 The tenders will be item rate tender based on DSR 22-23

2.4 All works shall conform to the specifications of BIS and other relevant Indian Standards or equivalent standards mentioned in the contract documents.

2.5 The law governing the contract will be the Indian Law. The language in which the contract will be executed and operated will be English.

2.6 Neither the Notice inviting Pre-qualification application nor the Pre-qualification document shall form part of the contract agreement to be entered subsequently between the

successful Bidder and the Employer. The information furnished herein is only indicative and must be considered only as advance information to assist the prospective Bidder to decide whether or not to apply for prequalification.

### 3. INSTRUCTIONS TO APPLICANTS

#### Method of Submission

- The Pre-qualification document with Schedules and documents shall be scanned & submitted online on or before the date & time specified in Notice inviting pre qualification of contractors. The enclosed schedules should be filled-in completely and all questions should be answered. If any particular query is not relevant to a particular applicant, it should be replied as 'not applicable'.
- If necessary, additional sheets can be added to the schedule. **Each page of pre-qualification document shall be duly signed by the Applicant or his authorized representative and then scanned & submitted online.**
- No costs incurred by applicant in making this offer, in providing clarification or attending discussions, conferences, or site visits will be reimbursed by the Employer.
- Incomplete applications are liable to be rejected.
- The language for submission of pre-qualification bid shall be English.
- Contractor shall not sublet/sub-contract any part of the work without prior written consent of the Employer.
- For any clarification, following may be contacted.

Ar. Madhav Hundekar  
Mitimitra Consultants Pvt. Ltd.,  
First Floor, Arthabodh, 968-21/22,  
Bhamburda, Senapati Bapat Road,  
Pune 411016  
Cont no: +91-20-25650218 / 65220218  
Email id: [mitimitra@gmail.com](mailto:mitimitra@gmail.com)

- The information furnished must be sufficient to show that the applicant is capable in all respects to successfully complete the envisaged work.

#### WORK SUMMARY

- ----- sqm of construction floors G+1 & P+7 to be completed within 15 months with micro milestones to be achieved as per detailed Bar Chart.
- The pre-qualified bidder is expected to have visited the project site before submitting the tender.
- The pre-qualified applicants while submitting the bids for the works may again be required to provide satisfactory evidence in respect of the information furnished by them in their application for pre-qualification regarding their structure and organization, financial position/arrangements, other resources including personnel and equipment, experience as well as work in hand etc.
- The applicants attention is explicitly drawn to the fact that all bidders are duty bound and shall include a statement of the changes that may have occurred since pre-qualification, with particular reference to the various items listed above and that furthermore contract work shall be awarded to the successful tenderer only on the basis of a careful scrutiny of all the above information furnished by the applicant.

#### 4. Evaluation of Application for Pre-qualification

4.1 The applications shall be considered to ascertain whether the bids:

- i. Meet the eligibility requirements;
- ii. Have been properly prepared and signed
- iii. Contain all the details called for and are in proper format
- iv. Are accompanied by required authorization, and
- v. Are otherwise generally in order.
- vi. All supporting documents should be duly attested

4.2 All Applications which meet the above requirements will be evaluated under the following criteria by scoring method on the basis of details furnished by them. Based on such evaluation a select list of pre-qualified contractors will be prepared.

4.2.A) Experience in similar type works- similar type means a Residential Training Facility/ Educational facility/ Residential school/ convention centres, etc)

Sr. No.	Experience in years	Max. Marks
1	10 years	20
2	7 years	15
3	5 years	10
4	3 years	05

4.2.B) Financial Strength

Sr. No.	Turnover	Max. Marks
1	Average Turnover Rs. 18 crores for last 10 years	10
2	Average Turnover Rs. 18 crores for last 5 years	15
3	Average Turnover Rs. 18 crores for last 3 years	20

#### 4.2.C. Technical Staff

Sr. No.	Staff	No.	Qualification	Experience	Max. Marks
1	Team leader	1	B.E. (Civil)	10 years	05
2	Site Engineer	2	B.E. (Civil)	05 years	02
3	Site Supervisor	2	I.T.I.	05 years	02
4	Acoustic Engineer	1	Diploma in Acoustics	10 years	03
5	Electrical Engineer	1	B.E. (Electrical)	10 years	03

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**Pre-Qualification Application**

**Description of Works:**

1. Construction of **Advocates' Academy at Taloja for Bar Council of Maharashtra & Goa.**

To  
Chairman,  
Bar Council of Maharashtra & Goa,  
2<sup>nd</sup> Floor, High Court Extension,  
Fort, Mumbai 400032

Dear Sir,

Having examined the Pre-qualification document including scope of works and timeframe of construction, we hereby submit all the necessary information and relevant documents for pre-qualifying us for bidding for the above mentioned work.

It is certified that the information furnished in this document is authentic. We hereby authorize Bar Council of Maharashtra & Goa to make independent enquiries to verify the information furnished by us.

We understand that Employer reserves the right to reject any or all applications without assigning any reason thereof.

(Signature of Applicant)

Including title and capacity in which application  
is made with seal

Date

Encl.: 1) Application duly filled in the prescribed form

2) Clients issued experience certificates

3) I.T. clearance certificate

4) Online form fee payment receipt for ₹ 5,000/-

## PRE-QUALIFICATION OF CONTRACTORS

### DETAILS OF ORGANISATION

#### A. GENERAL INFORMATION

1	Name and address of the Firm	:	
2	Contact Person	:	
3	(a) Telephone	:	
	(b) Mobile	:	
	(c) Fax	:	
	(d) E-Mail	:	
4	Place of incorporation/registration	:	
5	Year of Incorporation registration	:	
6	Main Lines of Business	:	

#### B. FINANCIAL STATEMENT

Annual turnover (Civil Engineering Projects) data for last ten years

YEAR	:	TURNOVER IN ₹ LAKHS
FY 2022-2023	:	
FY 2021-2022	:	
FY 2020-2021	:	
FY 2019-2020	:	
FY 2018-2019	:	
FY 2017-2018	:	
FY 2016-2017	:	

FY 2015-2016	:	
FY 2014-2015	:	
FY 2013-2014	:	

Note:

1. All individual firms must complete the information in this form. The information supplied should be the annual construction turnover in terms of the amount billed to clients for each year in progress or completed during the last three years.
2. Attested copy of the audited balance sheets and profit & loss account for the last 10 years shall be enclosed.

### C. CLEARANCE CERTIFICATES

CERTIFICATES	YES	NO
Income Tax Clearance Certificate- ITR of last 3years		
VAT Sales Tax registration certificate		
Provident Fund registration certificate		
GST Registration		
ESIC Registration		
Copy of Pan Card		
Any other relevant Certificates		

Note: Attach attested copies of items answered 'Yes' above.

### D. KEY TECHNICAL PERSONNEL OF THE ORGANISATION

Sr. No.	Name	Designation	Qualification	Professional Experience	No. of years working with the organization

**E. PLANT & EQUIPMENT OWNED BY THE ORGANISATION AND AVAILABLE FOR THIS WORK**

Sr. No.	Equipment	Year of Manufacture	Capacity	Number / Quantity

Note:

1. Give details of all the key equipments for construction such as concrete mixers, weigh batchers, vibrators, trucks, tippers, Hoists, Rammers, Steel shuttering plates, Steel Scaffolding materials, polishing machines that the firm proposes to use for the proposed works at the site.
2. The applicant should clearly demonstrate that he has access to all key equipment which will be required for the successful completion of the works.

**F. EXPERIENCE RECORD**

**(a) Details of similar 'Building Works' completed during last three years costing more than ₹ 15 CR each [ data shall be supported by photographs of the project ]**

Sl. No.	Name of work & Name & address of the owner	Total Cost (Rs. Lakhs)	Date of Commence-ment	Date of Comple-tion	Built up Area	No. of Floors &Special Features if any such as basement etc.

Note: - Provide copies of Work Orders and Completion Certificates for each project.

- Work Orders & Completion Certificates will be verified, if required.

**(b) Details of works In hand including similar works costing more than ₹ 20 cr. each [ data shall be supported by photographs of the project ]**

Name of work	Name & address of client	Value of Firm's portion of total contract	Date of award	Original stipulated date of completion	Value of outstanding work (Rs. lakhs)	Estimated completion date	Reasons for delay, if any	No. of floors & special features, if any such as Basement, etc.

- Details of all works which are at various stages of execution including works for which work orders have been received but work is yet to start or works approaching completion but for which full completion certificates are yet to be issued or to be provided.
- Details as available at the time of preparation of this document have to be provided.

## **AFFIDAVIT on Rs.500/- stamp paper**

### **Notarised**

I / We, the undersigned, certify that all the statements made in the pre-qualification questionnaire forms and in the required attachments are true and correct.

The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Bar Council of Maharashtra & Goa & their technical representative to verify this statement or regarding my(our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department/Project Implementing Agency.

The undersigned states & affirm on behalf of his firm that the same has not been blacklisted by any of their Govt. & semi Govt. clients.

The undersigned further states and affirms that no disputes / arbitration proceedings are going on with any of their clients at any judicial/ arbitration forums presently.

(Signed by an Authorized Officer of the firm)

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(Title of Officer)

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(Name of Firm)

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(Date)